MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY, 18 NOVEMBER 2013 COMMENCING AT 5.00PM IN MEETING ROOM 1

PROCEDURAL

PRESENT:
President (Chair), AVP, EVP, Treasurer, Grafton Rep, MO, SO, WO, WRO (Colley - arrived 5.21pm, Wilson - arrived 5.53pm), ISO (arrived 5.40pm).

APOLOGIES:
QRO

ABSENT:
MSO, CSO, EAO, IAO, PISO, SF Chair, Tamaki Rep.

IN ATTENDANCE:
Anne from Campus Link

Meeting Opened: 5.00pm

Declarations of Interest:

Visitors Business:
Campus Link (NCEA Campus)

STANDING ITEMS:

Leave:

CHAIR
E 467/13
THAT the AVP be granted leave between 19th-26th November.
Carried U

CHAIR
E 468/13
THAT the QRO be granted leave from this meeting as he is out of Auckland for family reasons.
Carried Against: WRO

Correspondence:
CHAIR
E 469/13
THAT the correspondence 85/13 to 87/13 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried U

Health and Safety:

Spray paint in the old SJS Office.

5.21pm – The WRO (Colley) arrived.
**Minutes Of The Previous Meeting:**

**CHAIR**

_E 470/13_ THAT the Minutes of the Executive meeting held on 22 October 2013 be received and adopted as a true and correct record pending minor changes.  
_Carried U_

**Matters Arising From Previous Minutes:**

**Minutes of Committees:**

- **Student Forum**
  
  _DAVIES/
  Tabled_ THAT the minutes of the Student Forum meeting held on 18 September 2013 be received and the recommendations therein adopted.

  _DAVIES/
  Tabled_ THAT the minutes of the Student Forum meeting held on 9 October 2013 be received and the recommendations therein adopted.

  _DAVIES/
  Tabled_ THAT the minutes of the Student Forum meeting held on 23 October 2013 be received and the recommendations therein adopted.

  5.36pm – The ISO arrived.  
  5.37pm – The AVP left the meeting.  
  5.41pm – The MO left the meeting.  
  5.43pm – The MO returned.

**Consideration of the Agenda:**

**Items for Noting:**

**DECISION MAKING**

**WORK REPORTS:**

**CHAIR**

_E 471/13_ THAT the President’s report be received and noted.  
_Carried U_

_E 472/13_ THAT the EVP’s report be received and noted.  
_Carried U_

_E 473/13_ THAT the Treasurer’s report be received and noted.  
_Carried U_

_Tabled_ THAT the MSO’s verbal report be received and noted.

- **Brief Bi-Weekly Portfolio Reports** – MO, CAO, CSO, SO, IAO, ISO, NAO.

  5.53pm – The WRO (Wilson) arrived.

- **Portfolio Work Reports**

  _STOREY/DOWDEN_ THAT the WO’s Annual Report and Transition Document be received and noted.  
  _Carried U_

  _COLLEY/AFANASSIEV_ THAT the WROs’ Annual Report and Transition Document and updated WRO Book be received and noted.  
  _Carried U_
ITEMS FOR DISCUSSION:

• Policy Around Room Bookings and After Hours Bookings

• Sam Durbin – Summer Shakespeare Appointment – President
  COLLEY/ARDERN
  E 477/13 THAT Sam Durbin be appointed to the Summer Shakespeare Trust for a term of one year ending 30 November 2014.
  Carried U

• Exec Photos – SO

• Clean Out of Offices – Portfolios need to clean out their offices by 10 December.

• Welfare Trust Report – EVP & SO
  LIN/DOWDEN
  E 478/13 THAT the Welfare Trust Report be received and noted.
  Carried U

GENERAL BUSINESS

Items & Motions Without Notice:

• Bar Trust
  LIN/DOWDEN
  E 479/13 THAT the AUSA Bar Trust Deed be adopted and the Common Seal be affixed.
  Carried U

  LIN/DOWDEN
  E 480/13 THAT the Bar Trust Report be received and noted.
  Carried U

• Club Stall in the old hairdressers

• Leave for Next Meeting
  CHAIR
  E 481/13 THAT the MO be granted leave from the next meeting as he will be in the UK.
  Carried
  Abstention: 1

CLOSE OF MEETING

Date of Next Meeting: 6pm on Monday, 2 December 2013 in Meeting Room 1

Business for Next Meeting:

Apologies for Next Meeting:

Meeting Closed at: 6.13pm

Signed as a true and correct record

Daniel Haines, President, CHAIR