MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY, 21 JANUARY 2008 COMMENCING AT 6.00 PM IN THE EXECUTIVE CHAMBERS

PRESENT:
President (Chair), AVP, EVP, Treasurer, WO, IAO, NAO (1), WRO, MO, CSO, EAO (1), MSO (1), CAO (1)

APOLOGIES:
SO

ABSENT:
SRC Chair

IN ATTENDANCE:
Lesley Stone (Uni Environmental Manager), Justin Westgate, Bill Smith (ARTA Transport Plan), Tom O’Connor (GM & Minute Taker).

Meeting Opened: 6.01pm

Introduction given by the President on Executive Protocol and an opening statement.

Ground Rules for Exec Meetings:
• Only one person at a time talking.
• Keep discussion on topic, and focused.
• Listen to each other.
• If you agree to do something, do it.
• Be respectful of others’ opinions and their right to speak.
• Confidential information will “stay in the room”.

1. MINUTES OF THE PREVIOUS MEETING:

   CHAIR

   E 1/08 THAT the Minutes of the Executive meeting held on 26 November 2007 be received and adopted as a true and correct record.
   Carried

2. MATTERS ARISING FROM PREVIOUS MINUTES:

   • Banners and colour coded material was purchased.
   • Ray Scott – should we debate our position on Open Entry.
   • Item for next meeting (OPEN ENTRY).

3. Correspondence:

   CHAIR

   E 2/08 THAT the correspondence 137/07 to 142/07 and 1/08 to 7/08 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
   Carried

   Note: Huia Residence correspondence and Qantas complaint were noted.

4. Health and Safety

   No items.
5. GENERAL BUSINESS:

ARTA Transport Plan - Bill and Justin Westgate gave an explanation of the ARTA Travel Plan and its implications on UoA and AUT. $300k has been spent on investigating travel habits of Students, Bus, Cycle, Ferry, Trains etc. (Brief distributed) (Bus Way and cycle way) Student Campaign was run as a competition entries from both, UNIs will pay for it and would like AUSA to endorse the campaign. Would like to have posters around campus and in CRACCUM. Could run posters on Face Book and Bebo. Animated ads for Plasma’s etc We could put the AUSA logo on the posters, MAXX website will be completely updated.

Questions

RC, Date, Orientation 2 weeks apart etc.
ALEX Face Book and Bebo may not be the right way go.
Sophia, should be witty and funny etc

Full explanation of ideas and plans for advertising.

CHAIR

E 3/08
THAT AUSA endorse the ‘Better Ways to Save Money’ public transport campaign.

Discussion

Omar Why should we move this when we want FREE transport
Sophia We could amend
Joe Not convinced that face book or bebo right for us
Brad Any negative concepts

Carried

• Regular Reporting to the Executive

CHAIR

E 4/08
THAT the President’s report be received.

Carried

CHAIR

E 5/08
THAT the General Manager’s report be received.

Carried

CHAIR

E 6/08
THAT the President shall be required to give a written report at every Executive meeting on the President’s activities since the last Executive meeting.

Carried

CHAIR

E 7/08
THAT the Administrative Vice-President, Education Vice-President, and Treasurer shall each be required to give a regular written report to the Executive on at least a fortnightly basis on their activities and developments in their areas of responsibility.

Carried

CHAIR

E 8/08
THAT RN 320/01 and RN 321/01 be rescinded.

Carried

Note: RN320/01 reads: “THAT each executive officer present written reports to Executive on their activities on a fortnightly basis”.
RN321/01 reads: “THAT the following be included in the officer reports:
The President should collect and include in their report information on University Council meetings (even if not a member of Council) and other external bodies.
The AVP should collect and include in their report information on Board of Management meetings.
The EVP should collect and include in their report information on University central committee meetings and WAV.
The Treasurer should collect and include in their report information from the Finance Committee meetings.
The Maori Students' Officer should collect and include in their report information from NTM meetings”.

CHAIR
THAT the General Manager shall be required to give at least a fortnightly written report to the Executive on the Manager’s activities, staffing developments, and other Association developments.

*Carried*

CHAIR

THAT, in accordance with Finance Policy, the Treasurer shall be required to give a monthly financial report to the Executive, describing the current status of the Association’s financial situation, as well as reports on expenditure against budget to date. Note: Such reports shall contain the level of detail desired by the Executive of the day.

*Carried*

- **Budget**

  *CHAIR*

  THAT the 2008 Budget be received (corrected) and adopted.

  *Carried*  
  Against: WRO  
  Abstention: IAO

  *CHAIR*

  THAT should AUSA receive additional income, the Finance Committee will review the budget lines with the focus on restoring cuts in the lines under the Student Governance section.

  *Carried*

- **NZUSA January Conference**

  *CHAIR*

  THAT Sophie Klinger, Omar Hamed, Alex Nelder, Sophia Blair, David Do, Akif Malik, Bradley Tokomikahere-Layton, Joseph McCrory and Desley Horton be AUSA delegates to NZUSA January Conference in Wellington.

  *Carried*

  *CHAIR*

  THAT the AUSA President, and the AUSA Education Vice-President, be the AUSA chief delegates for the NZUSA Conference.

  *Carried*

- **Conference Arrangements** – Sophia (EVP) gave an explanation of the arrangements.

- **Draft Conference Expenditure Policy**

  *CHAIR*

  THAT the NZUSA Conference Expenditure Policy be adopted.

  *Carried*

- **Reimbursement of Travel Expenses** – reimbursements to be noted – Desley, Alex and Sophie.

  *CHAIR*

  THAT RN 204/83 be rescinded.

  *Carried*

  Note: RN 204/83 reads “THAT the AUSA delegates attending meetings with the exception of national body conferences be paid an allowance of $15 per day in addition to travel costs”.

  *CHAIR*

  THAT RN 102/88 be rescinded.

  *Carried*

  Note: RN 102/88 reads “THAT 15 dollars per day be allocated for food expenses to delegates attending meetings on behalf of AUSA business outside Auckland except national body conferences.”

- **Appointments**
CHAIR

E 18/08

THAT David Do and Reina Harris be confirmed as AUSA’s two student representatives on the ‘Admissions Equity Taskforce’.

Carried
CHAIR  E 19/08  THAT Sophia Blair, as Education Vice-President, be nominated as AUSA’s student representative to the University’s Audit Steering Group.  
Carried

• Trust Appointments

CHAIR  E 20/08  THAT David Do and Desley Horton be co-opted as AUSA representatives on the AUSA Services Trust and Bacchid Board for 2008.  
Carried

CHAIR  E 21/08  THAT David Do and Desley Horton be co-opted as AUSA representatives on the AUSA Media Trust for 2008.  
Carried

CHAIR  E 22/08  THAT Desley Horton and Akif Malik be co-opted as AUSA representatives on the AUSA Property Trust for 2008.  
Carried

CHAIR  E 23/08  THAT David Do be confirmed as the AUSA representative on the AUSA UBS Trust for 2008.  
Carried

CHAIR  E 24/08  THAT Sophia Blair be co-opted as the AUSA representative on the AUSA John Weeks Trust for 2008.  
Carried

• Executive Meals

CHAIR  E 25/08  THAT all Executive members, shall be entitled to a free hot meal or a meal of equal value (at no cost to themselves) at the AUSA Main Cafeteria, as their dinner before each Executive meeting.  
Carried  
Against: Treasurer
Note: This replaces previous catering arrangements for Executive dinners, and will take effect from the start of Semester 1.

CHAIR  E 26/08  THAT RN 158/90 be rescinded.  
Carried
Note: RN 158/90 reads – “THAT where a position is represented by a collective, only one (1) person from that collective has a meal on Executive night AND THAT the person’s name be given to the Secretary the morning of the Executive meeting.”

• Leave for Executive Members Overseas

CHAIR  E 27/08  THAT the OSO be granted leave from Executive meetings until 2 March 2008 as she is overseas.  
Carried

• Annual Plan - blending together all the ideas, and allocating responsibilities – Tabled until next meeting (4 February).

• Office Allocations

CHAIR  E 28/08  THAT the office allocations, as per the memo, be received and adopted.
Carried

- AUSA-University Management and Occupancy Agreement
  CHAIR
  E 29/08 THAT AUSA rejects the University’s proposed Deed in its current form.
  Carried

  CHAIR
  E 30/08 THAT AUSA request the General Manager to negotiate the removed clauses back in and update the Executive on the negotiations.
  Carried

  CHAIR
  E 31/08 THAT AUSA, in the event of the University rejection of the re-negotiation, instruct our legal advisors to file an injunction.
  Carried

- Executive Meeting Time – It was felt that 6pm was an appropriate time for Executive meetings.

  Date of Next Meeting: 6pm on Monday, 4 February 2008 in the Executive Chambers

  Meeting Closed at: 8.17pm

  Signed as a true and correct record

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  David Do, President, CHAIR