PRESENT:
President, AVP, EVP, MO, CSO (Sam), NAO (2), WO, EAO, OSO (Kim), IAO, WRO (2).

APOLOGIES:
Tamaki Rep, OSO (Prentice), Treasurer, MSO, PISO.

ABSENT:
CAO, SO, ETTSA.

IN ATTENDANCE:
General Manager, Reuben, Bowen Pan, Keefe Han, Brendon Orr (Craccum).

Meeting Opened: 6pm

CHAIR
1/07 THAT Glenn Riddell be granted leave from Executive meetings until 18 February 2007.
Carried

Visitors Business:
• UniFriends presentation – Bowen Pan and Keefe Han gave a presentation on unifriends.co.nz. They described its functions, and proposed an increased working relationship between unifriends.co.nz and AUSA. They also presented a draft Memorandum of Understanding, and were open to reworking and rewriting this memorandum to be more specific in terms of what this MOU will entail. There was discussion regarding how this proposal and the website would affect AUSA. It was resolved that the draft Memorandum of Understanding will be worked on between AUSA Officers, Staff and unifriends.co.nz to rework its terms and wording.

1. MINUTES OF THE PREVIOUS MEETING:
CHAIR
2/07 THAT the Minutes of the Executive meeting held on 11 December 2006 be received and adopted as a true and correct record.
Carried

2. MATTERS ARISING FROM PREVIOUS MINUTES:
• The GM has talked to Albie about the piece of wood.

3. GENERAL BUSINESS:
MAPLES/BEANLAND
3/07 THAT a sub-committee be formed to investigate a relationship between AUSA and www.unifriends.co.nz.
Carried

MAPLES/BEANLAND
4/07 THAT Lesieli Oliver, Tom O’Connor, James Melton, Nick Withers, Bethanie Maples, David Do, Sam Beanland, Oliver Woods, Sarah Clarke, Tamara Nikolova and Naivasha Moore be co-opted onto the sub-committee.
Carried

Note: The AUSA lawyer can be used for further advice.

4. Correspondence:
CHAIR
5/07 THAT the correspondence 316/06 to 321/06 and 1/07 to 3/07 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried
5. Health and Safety
Nothing to report.

Discussion:
- **Student Central and Office Space** – The ECM Space is being reworked and renovated into a “Student Central” space, to be ready by Orientation. The GM says it will be a valuable opportunity to promote AUSA. The WO sought clarification on her position and the location of the foodbank.
- **Annual Plan** – The President wanted to get a group together to help write this year’s AUSA Annual Plan, to be ready by Orientation – open to all Executive members to come along to our planning meetings. Proposed meetings will be every Monday at 4.30pm to develop this annual plan, to be completed by 26 February 2007. The AVP to work on timeline for Portfolio Plans, the President proposed a deadline of 26 February 2007. The WRO asked if the dates for the festivals have been set yet.

6.50pm – The IAO left the meeting.
- **NZUSA Conference** – The EVP outlined planning arrangements for NZUSA Conference. The Executive will be staying at a backpackers and renting a van over that weekend in early February. About 13 Executive members are interested in attending, some would be staying with relatives/friends.
- **Orientation** – The President outlined a proposal to create a DVD for Orientation as a giveaway to students, containing elements of AUSA. A shortened DVD, incremental over the year. The MO is to liaise with the SRC Chair to create a written proposal and script to present at the next meeting. This could be screened over AUSA space, and/or in lecture theatres over the year. The CSO wished to liaise with the President about upcoming presentation to Uniguides, and also the Uniguide tour.

7.02pm – The AVP left the meeting.
- **AUSA Volunteer Club** – The President is talking with James Melton about starting some sort of student volunteer corps to promote AUSA and to assist with events. The MO suggested the example of OUSA’s volunteer programme.
- **Auckland Region MOU** – A memorandum related to a ‘Coalition of Auckland Students’ Associations’ was presented to the Executive for discussion. ‘CASA’ as proposed by Robert Freeth and Matthew Wynd as an organisation to represent Auckland students. Concerns were raised about how this might affect relationship with NZUSA, and compatibility with other associations.
- **USNZ Levy for 2007** - $40,000
- **Budget**
  - CHAIR
  6/07 THAT the Executive move into committee of the whole AND THAT strangers be excluded.  
  *Carried*
  
  CHAIR
  8/07 THAT the 2007 Budget be ratified and approved.  
  *Carried*

  Note: The WROs requested some funding for the upkeep of Womenspace, such as for cutlery, cups for the kitchen. Tea and coffee can be done through Darien. It was suggested that a request put through to the GM will suffice. This would come from the general Building/Maintenance costs. A water cooler was suggested for Womenspace. The CSO also enquired about a plasma screen. It was also explained that AUSA does have car spaces for staff, Bacchid etc.

- **Secretary** – Tabled to the next meeting.

Date of Next Meeting: 6pm on Monday, 5 February 2007 in the Executive Chambers

Meeting Closed at: 7.30pm

Signed as a true and correct record

Lesieli Oliver, President, CHAIR