MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY, 
23 JANUARY 2006 COMMENCING AT 6.00 PM IN THE “EXECUTIVE CHAMBERS”, LEVEL 2, SAC BUILDING

PRESENT:
President (Chair), AVP, EVP, Treasurer, CAO(2), SRC, WO, NAO (Stephen), MSO(2), Tamaki Rep, IAO, WRO (Allanah), EAO, MO(2), OSO (Howard), ETTSA President Rory Bretton.

APOLOGIES:
CSO (lateness), WRO (Kelly), NAO (Glenn), OSO (Grace), SO

IN ATTENDANCE:
JafaTV filming crew, Chandel Emerson

Meeting opened: 6:01pm

CHAIR
E14/06 THAT the Sport Officer be given leave for this Executive Meeting
Carried

Visitors Business:
The JafaTV crew was here to film an executive meeting, as part of the AUSA promotional DVD project. JafaTV has also requested some financial support from AUSA to pay for tapes and materials involved in the undertaking.

GOLDIE/HAN
E15/06 THAT $500 be granted from Executive Projects for the AUSA promotional DVD on the proviso that any excess unspent money be returned to AUSA and further that a breakdown of costs is presented to the Executive at the end of the project.
Carried

1. MINUTES OF THE PREVIOUS MEETING:

CHAIR
E16/06 THAT the Minutes of the meeting held on 9 January 2006 be received and adopted as a true and correct record, with corrections.
Carried

Corrections to the meeting on the 9th:
Both Media Officers were present, the CAO (not the WO) expressed interest on the Careers Advisory Committee position.

CHAIR
E17/06 THAT the Minutes of the Emergency meeting held on 13 January 2006 be received and adopted as a true and correct record, with corrections.
Carried

Corrections to the meeting on the 13th:
No absences, only apologies from MO and WRO

2. MATTERS ARISING FROM PREVIOUS MINUTES:
• Emmalene is our new Membership drive coordinator
• PISO is still not reachable. The CAOs said they may know who the officer is.
• University inspectors came on Friday to inspect the fungus near Parentspace, there is a possibility parts of the back wall may be dismantled.
• The EVP is drafting a policy regarding executive vacancies, and it will be submitted to an Executive subcommittee for further consideration.

3. **Tabled Items**
   • **Correspondence**
     Tabled

• **AUSA Committee Structure**
  The EVP has drafted out several terms of reference to set-up subcommittees of Executive. These committees are designed to consider particular issues that may be better discussed in a specific committee rather than at general executive level. The Marketing, Advertising, and Events committee Terms of Reference was tabled. It was moved to accept the terms of reference for each committee, which means that the Executive simply endorses setting up a committee. It was stressed that the terms of reference could be changed as appropriate later, and that appointments and chairs to the committees would occur at the next Executive meeting.

**GOLDIE/HEARN**
E 18/06 THAT the AUSA Campaigns Committee Terms of Reference be accepted by the Executive.

*Carried* Against: IAO

*Note: There was considerable discussion after the IAO raised concerns over the transparency and composition of the proposed committees. The EVP stressed that terms of references can be changed later as appropriate, that committee minutes are transparent and accessible to any AUSA member.*

**GOLDIE/GOLDER**
E 19/06 THAT the AUSA Thursdays in Black Committee Terms of Reference be accepted by the Executive.

*Carried* Against: IAO    Abs: SRC, CAO

*Note: There was considerable discussion on the merit of setting up such a committee.*

**GOLDIE/CROWE**
E 20/06 THAT the AUSA Policy Committee Terms of Reference be accepted by the Executive.

*Carried*  
*Note: This committee intends to consider policy issues, as well as revamp/clean up AUSA’s current policy books.*

**GOLDIE/CROWE**
E 21/06 THAT the AUSA Property Committee Terms of Reference be accepted by the Executive.

*Carried*

**GOLDIE/CROWE**
E 22/06 THAT the AUSA Strategic Planning Committee Terms of Reference be accepted by the Executive.

*Carried*

**GOLDIE/CROWE**
E 23/06 THAT the AUSA Human Resources Committee Terms of Reference be accepted by the Executive.

*Carried*

The Executive was encouraged to find interested students who may wish to sit on these committees, as per the terms of references.
• **Strategic Plan 2006-2010 and Annual Plan 2006**

  CHAIR  
  *E 24/06* That the Strategic Plan 2006-2010 be ratified by the 2006 AUSA Executive  
  *Carried*

  CHAIR  
  *E 25/06* That the Annual Plan 2006 be ratified by the 2006 AUSA Executive  
  *Carried*

**Budget**

  CHAIR  
  *E 26/06* THAT the 2006 Budget be approved by Executive  
  *Carried*  
  Abs: MO

5. **Health and Safety**

  • The WRO raised concerns over the electrical fixtures in the Functions room, but the AVP explained that the room is under Shadows jurisdiction.
  • The WRO also said the Women’space toilets need to be cleaned.
  • The elevator also still smells.
  • Custodial Team Coordinator Albie is away on leave.

**Discussion:**

• **UN Walk the World event**
  AUSA has been approached by the United Nations to help kick off this event, by having the first walk to kick off similar walks around the world. Minutes of a meeting between New Zealand partners in the event were circulated. The walk would be from Victoria Park up College Hill. AUSA was expected to help mobilise student support and participation for this event.

  GOLDIE/LEOTA  
  *E 27/06* THAT AUSA endorse in principle the United Nations World Food Programme Food Hunger: Walk the World (UN WFP FH:WTW) event.  
  *Carried*

The IAO left at 7:31pm

• **bFM Summer Series**
  Executive members not going to NZUSA conference were encouraged to help set up an AUSA marquee for the FM Summer Series concert this Sunday. This included Rimoni, Rory, Sam, Jess.

• **PGSA-AUSA**
  AUSA has been approached by PGSA for a possible get together. The AVP said that she was going to organise an faculty association get-together.

• **NZUSA Conference**
  The AVP explained the travel and accommodation arrangements NZUSA January conference in Wellington. Most AUSA Executive members would leave on Wednesday morning for the drive down. A miscommunication meant the CSO would have to fly down to conference. The EVP stressed the importance and value of attending conference

  GOLDIE/TIBBLE  
  *E 28/06* That $115 be paid for a flight for the Clubs and Societies Rep to go to NZUSA conference on Friday.  
  *Carried*
• **Executive Meeting Schedule**  
The next executive meeting was arranged for the 7\textsuperscript{th}. There was also a AUSA BBQ arranged for Course Advice Day on the 2\textsuperscript{nd}.

**GOLDIE/GOLDER**  
\textit{E 29/06} THAT Adam Lothian and Pamela Mills be granted leave for the executive meeting for the 7\textsuperscript{th} of February.  
\textit{Carried}

• **Executive T-Shirts**  
The AVP was open to Executive suggestions on possible T-shirt designs.

• **James Clark**  
WAVE administrator James Clark is leaving AUSA for a position at the University Examinations Office.

**GOLDIE/DO**  
\textit{E 30/06} THAT up to $250 be granted towards a farewell present for James Clark  
\textit{Carried}

**GOLDIE/DO**  
\textit{E 31/06} THAT the Executive thank James Clark for his service to AUSA and WAVE.  
\textit{Carried With Acclamation}

• **Catering Feedback**  
The AVP took Executive feedback on behalf of Catering manager Raewyn on the quality of Executive meals this year. Sentiment was positive.

• **Executive Training**  
The AVP thanked all members who attended Executive training. She outlined the feedback she had received on the training as a whole.  
The EVP said there should be a copy of the Constitution brought to every Executive meeting, either by the AVP or Secretary, preferably the General Manager.

• **Portfolio Bonuses**  
More details on how to write a semester plan at next executive meeting. Reports were due by March 6. The President said he would present his semester plan at the next executive meeting.

• **Bacchid**  
The President and AVP sought and received extensive Executive feedback to take to their Bacchid board meeting tomorrow.

**CHAIR**  
\textit{E 32/06} That the Executive move into committee of the whole AND THAT strangers be excluded.  
\textit{Carried}

The AVP briefed the Executive on staffing issues

**Date of Next Meeting:**  6pm on Tuesday, 7 February 2006 in the Executive Chambers

**Meeting Closed at:**  8:17pm

**Signed as a true and correct record**

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Dan Bidois, President, CHAIR  
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