MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY, 14 NOVEMBER 2005 COMMENCING AT 6.00 PM IN THE “EXECUTIVE CHAMBERS”, LEVEL 2, SAC BUILDING

PRESENT:
President (Chair), Treasurer, AVP, EVP, CSO, IAO (Anna), SRC, NAO, EAO, MO, SO, WO (Secretary).

APOLOGIES:

ABSENT:
MSO, CAO, OSO, PISO, Tam Rep, WRO.

IN ATTENDANCE:
Charmaine Iliau, Pamela Mills, Zlata.

Meeting Opened: 6pm

VISITORS BUSINESS:
• Zlata from Jafa TV gave details for a proposal for the AUSA promotional DVD. She stressed that the project would come at little or almost no cost to AUSA, however, she did request that upon successful project completion Executive members should write reference letters for Jafa TV members involved. Zlata also outlined a project timeline, with expected completion by the 20th of February. There was discussion regarding AUSA’s involvement with the DVD.

   GOLDIE/BIDOIS
   E 321/05 THAT AUSA support Jafa TV in principle regarding the AUSA promotional DVD idea.
   Carried

   Note: A meeting was strongly recommended for this week to flesh out the ‘terms of reference’.

1. MINUTES OF THE PREVIOUS MEETING:

   CHAIR
   E 322/05 THAT the Minutes of the meeting held on 31 October 2005 be received and adopted as a true and correct record pending amendment.
   Carried

   Those requesting their votes to be recorded: Abstention: NAO, EAO, SO.

2. MATTERS ARISING FROM PREVIOUS MINUTES:
• None

3. General Business:
• Team Bonding – Dan to plan.
• Christmas Function for Exec on 5 December. Staff can come along too, if they like.

4. Correspondence

   CHAIR
   E 323/05 THAT the correspondence 125/05 to 131/05 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
   Carried
5. Health and Safety
   • Craccum Kitchen – Media Officer said it was disgusting.

Discussion:
   • Membership stickers – 25,000 or 30,000 – There was negligible cost difference between ordering 25,000 and 30,000 membership stickers, so 30,000 stickers will be ordered.
   • Archives – The proposal received widespread support in principle from Executive. It was recommended the authors return to Executive with a more detailed proposal, involving staffing and process details. The EAO raised the idea of the ‘Alchemy’ system, used by regional councils.

BIDOIS/GOLDIE
E 324/05 THAT the report from the Presidents’ Training be received.  
Carried

• NZUSA/USNZ

GOLDIE/BIDOIS
E 325/05 THAT AUSA congratulate Joseph Randall and Jenny Cuthbertson on their election to USNZ.  
Carried with acclamation

GOLDIE/BIDOIS
E 326/05 THAT AUSA congratulate Conor Roberts on his election to NZUSA Co-President.  
Carried with acclamation

CHAIR
E 327/05 THAT Executive move into committee of the whole AND THAT strangers be excluded.  
Carried

• ETTSAMOU – A draft of the MOU has been completed. It will be circulated around the Executive shortly.
• Water Blaster – Three quotes have been obtained to purchase a new waterblaster, to clean the Quad and tables. It was agreed that a petrol blaster was more effective and durable. The preferred quote was $1250.

CHAIR
E 329/05 THAT AUSA grant $1250 to purchase a water blaster.  
Carried

• ECM update – Currently the President has been focused on other property matters, however, this matter will be addressed at the next Executive meeting. The opening of a new Espresso bar in place of the old bakery was noted.
• General Manager – We are now awaiting a shortlist.
• 2006 Dates – James Melton urged the Executive to submit dates for the diary by the end of the week.
• ASA Training – An invitation has been extended for AUSA Executive members to attend governance training, on 24-25 November.
• Letter – There was a letter requesting funding for a volunteer project involving some volunteers going to Costa Rica. The meeting did not feel disposed towards granting funding for this, and this had been previously expressed to the letter’s author.
• Membership Drive – The President resolved to set up a Membership Drive Committee and help commence planning with James Melton on the 2006 Membership Drive.
• Staffing Reviews –

GOLDIE/ROBERTS
E 330/05 THAT Harry Zhang’s performance review be accepted.  
Carried
Those requesting their votes to be recorded:  

**Against:** MO

GOLDIE/ROBERTS  

_E 331/05_ THAT Darien Pearce’s performance review be accepted.  

_Carried_

GOLDIE/ROBERTS  

_E 332/05_ THAT Nick Wither’s performance review be accepted.  

_Carried_

- _Welfare Update_ – The Welfare Officer informed the meeting of his recent activities. The Foodbank has had 220 visits to date this year. He has been making approaches to various accommodation facilities, such as O’Rorke Hall, to garner more Lost Property for a sale he wants to hold early next year. His approach to O’Rorke Hall has been particularly fruitful.
- _Food_ – The Welfare Officer requested that more food be provided for Executive meals, given the large size of next year’s Executive. The AVP is in charge of this.
- _Portfolio Reports_ – The AVP urged Executive members to submit their Portfolio reports by next Monday, 21 November, to qualify for any consideration of bonus.
- _End of Daze_ – The President reported receiving very positive feedback about the End of Daze event, such as from Wayne Clark from the University.

CHAIR

_E 333/05_ THAT the End of Daze staff and volunteers be thanked for their work on End of Daze.  

_Carried with acclamation_

Note: bFM’s distinct lack of presence at the event (and in previous End of Daze) was noted.

**Date of Next Meeting:** 6pm on Monday, 28 November 2005 in the Executive Chambers

**Meeting Closed at:** 7.35pm

_Signed as a true and correct record_


Greg Langton, President, CHAIR