PRESENT:
President (Chair), Treasurer, AVP, EVP, MO, IAO (Anna), WO (Secretary), NAO, SRC, CSO, SO.

APOLOGIES:
WRO (Allanah), CAO.

ABSENT:
EAO, Tamaki Rep, MSO, PISO.

IN ATTENDANCE:
Pamela Mills.

Meeting Opened: 6.07pm

1. MINUTES OF THE PREVIOUS MEETING:
   CHAIR
   E 334/05 THAT the Minutes of the meeting held on 14 November 2005 be received and adopted as a true and correct record pending amendments.
   Carried

2. MATTERS ARISING FROM PREVIOUS MINUTES:
   • The Craccum kitchen has been cleaned, to the MO’s relief. It was recommended that the MO write a letter of thanks to the cleaners.
   • The MO also met Zlata last Tuesday to discuss the DVD project. A provisional content list is being drawn up. Filming is likely to begin around late January, so planning needs to be completed before then.

3. General Business:
   CHAIR
   E 335/05 THAT Allanah Golder (WRO) be given leave from this meeting and subsequent meetings for 2005.
   Carried

4. Correspondence
   CHAIR
   E 336/05 THAT the correspondence 132/05 to 134/05 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
   Carried

5. Health and Safety
   • Nothing to report.

Discussion:
   • Tertiary Challenge/University Games – The Sports Officer presented a report on a planning meeting for University Games 2006. The resident also mentioned that the Student Affairs Committee suggested more inter-faculty sporting competitions on campus, perhaps between faculty associations.
• **Staff Xmas Lunch** – The meeting resolved that the budget allocation for this function be raised to $600 this year.

**ROBERTS/BIDOIS**  
**E 337/05**  
THAT the budget allocation to the upcoming staff function be raised to $600.  

**Carried**

• **General Manager** – Interviews start tomorrow.

• **Archives** – The project’s scope has been downsized to cleaning up and tidying the Archives room over summer with perhaps photocopies of important documents, so that there is more scope for future Executives to undertake a more thorough project if desired. It was agreed that digitizing the Archives would involve considerable resources.

• **Exec meals** – There was some brief controversy preceding this particular meeting over a mix-up in food deliveries to Executive Chambers. Food intended for another more upscale function that night was mistakenly delivered to Executive Chambers. At first, Executive members speculated on the possible reason for the surprisingly high-quality food. A few members proceeded to nibble at the unexpected delights, while others looked on and urged caution. After further investigation by Custodian Erena, it was found that different orders had been placed in the wrong oven. The correct Executive meals (of considerably lower quality than the mistakenly delivered meals) were delivered. The meeting urged the AVP to liaise with Bacchid to investigate provision of higher-quality Executive meals.

• **Offices** – These have been finalized.

**CHAIR**  
**E 338/05**  
THAT the Executive move into committee of the whole AND THAT strangers be excluded.  

**Carried**

• **Membership Drive Committee** – It was urged that the incoming Executive should be involved in the planning and implementation of the 2006 membership drive. Liaisons with staff will begin shortly, as will a meeting to throw around ideas.

• **Strategic and Annual Plan** – There were no formal submissions to the plans, so they are unchanged.

**GOLDIE/BIDOIS**  
**E 340/05**  
THAT the Annual Plan 2006 and the Strategic Plan 2006-2010 be adopted by the Executive.  

**Carried**

Note: The plans are subject to ratification by the 2006 Executive.

• **Gazebo** –

**ROBERTS/GOLDIE**  
**E 341/05**  
THAT $174 be allocated from Executive Projects to pay for a replacement for James Melton’s broken gazebo.  

**Carried**  
**Abstention:** MO

Note: The gazebo was broken during End of Daze. The CSO stressed it was not Jafa TV’s fault.

**CHAIR**  
**E 342/05**  
THAT the Executive move into committee of the whole AND THAT strangers be excluded.  

**Carried**

• The President reported that the U21 Students’ Association conference in Singapore had been cancelled, but there would be one early next year.

• The meeting was informed that the bFM Manager had resigned, and that a new manager would start on 5 December. There was discussion on the bFM-AUSA relationship.

• The meeting was informed that ‘Project Blue’ did not go ahead.

• The President and President-Elect met Stuart McCutcheon and pressed the need for the University to work closer on issues and events like the Blues Awards.
• **Avian Flu** – There was discussion on the University’s preparations for a possible avian flu pandemic.

• **Services Trust** – The AVP invited IAO Crowe and SRC Bidois to the Bacchid meeting tomorrow night.

• **Diary and Wallplanner** – The meeting was reminded that dates and information for the Diary and Wallplanner was needed before this Friday (2\textsuperscript{nd}).

• **End of Year Executive Party** – Finalised for 5 December, after the Executive meeting that night. The meeting was also reminded about the Bacchid invitation to drinks on the 2\textsuperscript{nd}.

• **President-Elect** – There was discussion regarding the location of the President-Elect’s office inside the WAVE department.

• **Portfolio reports** – Final due date before this Wednesday (30\textsuperscript{th}). The CSO requested that any bonus paid to him be in petrol vouchers rather than food vouchers.

• **University Council Fee-Setting** – Scheduled for 12 December. Executive members were urged to attend.

• The EVP informed the meeting he was working on some possible irregularities in the Transition Regulations affecting students under Unsatisfactory Progress (USP) restrictions.

**Date of Next Meeting:** 6pm on Monday, 5 December 2005 in the Executive Chambers

**Meeting Closed at:** 7.15pm

Signed as a true and correct record

Greg Langton, President, CHAIR