# EXECUTIVE MEETING MINUTES

6pm – Monday 1 August 2016 in Old Student Job Search Offices – 34 Princes Street, Auckland

## Content

### Administrative Duties

<table>
<thead>
<tr>
<th>Present</th>
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<tbody>
<tr>
<td>President (Chair), AVP, EVP, WVP, Treasurer, MSO (2), CAO, CSO (arrived 6.17pm), Grafton Rep, ISO, PEO, QRO, SF Chair (arrived 5.29pm), Tamaki Rep, WRO (2).</td>
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<table>
<thead>
<tr>
<th>Apologies</th>
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<tbody>
<tr>
<td>SF Chair</td>
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<table>
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<tr>
<th>In Attendance</th>
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<tr>
<td>Murray Upton (AUSA GM), Sebastian Hartley (arrived 6pm)</td>
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<thead>
<tr>
<th>Leave</th>
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<tr>
<td>E 352/16 (Note: Leave was granted but the SF Chair was able to join the meeting at 5.29pm)</td>
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<tr>
<td>CHAIR</td>
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<tr>
<td>THAT the SF Chair be granted leave from this meeting as he has a tutorial on at the same time as this meeting.</td>
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<td>Carried U</td>
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<thead>
<tr>
<th>Declarations of Interest</th>
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<th>Health and Safety</th>
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<th>Delegated Powers</th>
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<tr>
<td>E 351/16</td>
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<tr>
<td>CUTFIELD/MATTHEWS</td>
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<td>THAT $300 be allocated from the Executive Projects budget line to fund ‘AUSA Harry Potter Week’.</td>
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<td>Carried U</td>
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<table>
<thead>
<tr>
<th>Correspondence</th>
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<tbody>
<tr>
<td>E 353/16</td>
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<tr>
<td>CHAIR</td>
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<tr>
<td>THAT the correspondence 59/16 to 63/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.</td>
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<tr>
<td>Carried U</td>
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## Major Items and Decision Making

5.29pm – The SF Chair arrived

### Student Forum Constitution Amendment
- Club Affiliation changes to go to WGM

_E 354/16_
JUNG/MAHARAJ
THAT the Student Forum Constitutional Amendment motions be put on the Winter General Meeting agenda.
Carried U

### Student Forum Semester 2 Budget
- Student Forum Semester 2 Budget allocation

_E 355/16_
JUNG/CROFT
THAT the Student Forum Budget for Semester 2 be received AND THAT $415.76 be granted.
Carried U

### Cultural Week Budget
- Cultural Week Budget allocation

_E 356/16_
MAHARAJ/BUTTERFIELD
THAT the Cultural Week Budget be received AND THAT $936 be granted from the Executive Projects line.
Carried U

## Regular Items

### President’s Report

_E 357/16_
CHAIR
THAT the President’s Report be received and noted.
Carried U

### Officer Reports

_E 358/16_
BURNETT/QIU
THAT the EVP’s Report be received and noted.
Carried U

_E 359/16_
CUTFIELD/GLEDHILL
THAT the Treasurer’s Report be received and noted.
Carried U
General Manager’s Report

E 360/16
CHAIR
THAT the General Manager’s Report be received and noted.
Carried

Portfolio Reports

Financial Update
- Basic update on the financial position - TABLED

5.45pm – The AVP left the meeting

Minutes of Previous Meeting and Action Points

E 361/16
CHAIR
THAT the Minutes of the Executive meeting held on 25 July 2016 be received and adopted as a true and correct record.
Carried

Action Points Arising from 7 June
- President to talk to Julia about Clubs being told not to go through Student Forum – Still to be done

Action Points Arising from 18 July
- President to email NZUSA to follow up on response - Done
- PEO to follow up on UN Event - Done
- President to produce policy re: Officers spending AUSA’s money - Done

Action Points Arising from 25 July
- Financial Report to be repeated after each Finance Committee meeting - Done
- EAO – next steps - Done

5.56pm – The GM left the meeting.
6.00pm – Sebastian Hartley arrived.

Other Items

Autumn General Meeting Minutes

E 362/16
CHAIR
THAT the minutes of the Autumn General Meeting held on 23 March 2016 be received and the recommendations therein adopted.
Carried
For: Tamaki Rep, WRO, QRO, MSO, CAO, EVP, WVP, Grafton Rep, Treasurer
Against: PEO, MO
Abstention: ISO
Elam Student Appointment to John Weeks Trust
- AUSA appoints trustees to the John Weeks Trust and we are hoping to have our first meeting as a fully formed Trust in August

E 363/16
BURNETT/BUTTERFIELD
THAT the AUSA Executive appoint Olivia Blyth to the John Weeks Trust
Carried U

6.17pm – The EVP and PEO left the meeting.
6.17pm – The CSO arrived.

Leave from Executive

E 364/16
JONES/BAKER
THAT the WVP be granted leave from Executive on 25 & 26 August 2016.
Carried U

Updated Register of Interest

E 365/16
CHAIR
THAT the updated Register of Interest for 2016 be received and noted.
Carried U

Closure

Meeting Closed at: 6.25pm
Next Meeting: 6pm on Monday, 8 August 2016 in the Old Student Job Search Offices

Signed as a true and correct record

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Will Matthews, President, CHAIR