# AUSA EXECUTIVE MEETING MINUTES

**6.07pm – Monday 10 July 2017 in Old Student Job Search Offices – 34 Princes Street, Auckland**

## Content

### Administrative Duties

<table>
<thead>
<tr>
<th>Present</th>
<th>President (Chair), AVP, EVP, WVP, Treasurer, MSO (Ratima), CSO, Grafton Rep, MO (arrived 6.15pm), PEO, SEO, WRO (Dumo).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apologies</td>
<td>ISO (leave granted previously to 15 July), QRO, MO (lateness – coming straight from work), CAO.</td>
</tr>
<tr>
<td>Absent</td>
<td>PISO, Tamaki Rep.</td>
</tr>
<tr>
<td>In Attendance</td>
<td>Adrienne Mendez-Underwood.</td>
</tr>
<tr>
<td>Leave</td>
<td></td>
</tr>
<tr>
<td><strong>E 226/17</strong></td>
<td>CHAIR</td>
</tr>
<tr>
<td><strong>Carried U</strong></td>
<td>THAT the QRO be granted leave from this meeting as she is visiting family.</td>
</tr>
<tr>
<td><strong>E 227/17</strong></td>
<td>CHAIR</td>
</tr>
<tr>
<td><strong>Carried U</strong></td>
<td>THAT the CAO be granted leave from this meeting as she is in Europe.</td>
</tr>
<tr>
<td><strong>E 228/17</strong></td>
<td>CHAIR</td>
</tr>
<tr>
<td><strong>Carried U</strong></td>
<td>THAT the EVP be granted paid leave from 12 July to 25 July 2017.</td>
</tr>
</tbody>
</table>
### Declarations of Interest
Will (President) is on NZUSA National Executive.

### Health and Safety
- NTM oven is broken
- Microwave in Womenspace is breaking
- Leak in Womenspace toilet
- Heaters in Portfolio Office.

### Correspondence

**E 229/17**  
CHAIR  
THAT the correspondence 62/17 to 64/17 be received AND THAT any correspondence from AUSA within these numbers be endorsed.  
*Carried U*

### Major Items and Decision Making

**Club Affiliations - Withdrawn**

WU/  
THAT AUSA affiliates the following clubs:
- University of Auckland Red Cross
- FOREX Club
- LOUD Young Adults
- Feel Good Period Club
- Undergraduate Women in Science Network

**Policy Committee - Tabled**

CHAIR  
THAT the recommended changes to the AUSA Prevention of Harassment and Discrimination Policy be received and adopted.

**Welfare Operations Manual**

**E 230/17**  
BUTTERFIELD/WU  
THAT the Executive accept the Welfare Operations Manual.  
*Carried U*

**Media Trust**

**E 231/17**  
CHAIR  
THAT Will Matthews be appointed to the Media Trust, for a term lasting until January 31st 2018.  
*Carried U*

**E 232/17**  
CHAIR  
THAT a secret ballot be held now appointing either the Treasurer, SEO or CSO to the Media Trust, for a term lasting until January 31st 2018.  
*Carried U*

**NOTE:** Daniel Bradley (Treasurer) was elected.
Ellie Heart

**NZUSA Resignation** – A secret ballot was held

_E 233/17_
CHAIR
THAT the AUSA Executive cancels its resignation from NZUSA.
_Carried  For: 6  Against: 2  Abstention: 1_

**Special General Meeting**

_E 234/17_
CHAIR
THAT a Special General Meeting be called for Tuesday 25 July 2017 at 1pm, to discuss Constitutional Changes to the Executive Committee Structure.
_Carried U_

**Entity Discussion**

_E 235/17_
CHAIR
THAT the Executive move into Committee of the Whole AND THAT all strangers be excluded.
_Carried U_

9.50pm – Moved into Strict
10.25pm – Moved out of Strict

**EAO Vacancy**

_E 237/17_
CHAIR
THAT Alana Misselbrook be appointed interim EAO until a by-election for the position is completed.
_Carried U_

_E 238/17_
CHAIR
THAT nominations for the EAO By-Election be opened on Monday, 24 July and close at 3pm on Friday, 11 August, with polling to be conducted with the 2018 AUSA Elections between 22-24 August 2017.
_Carried U_

**Regular Items**

**President’s Report**

_E 239/17_
CHAIR
THAT the President’s Report be received and noted.
_Carried  Against: SEO_

**Officer Reports**

_E 240/17_
J. JONES/MISSELBROOKE
THAT the AVP’s Verbal Report be received and noted.
_Carried U_
Tabled
PALAIRET/
THAT the EVP’s Report be received and noted.

Tabled
BUTTERFIELD/
THAT the WVP’s Report be received and noted.

Tabled
BRADLEY/
THAT the Treasurer’s Report be received and noted.

E 241/17
RATIMA/BRADLEY
THAT the MSO’s Report be received and noted.
Carried U

E 242/17
CHAIR
THAT the Executive thank Kieron Ratima for his work as MSO and wishes him all the best for the future.
Carried U

Portfolio Reports

Minutes of Previous Meeting and Action Points

E 243/17
CHAIR
THAT the Minutes of the Executive meeting held on 26 June 2017 be received and adopted as a true and correct record.
Carried U

Action Points Arising from the Minutes:
- Office Manager to ensure new logo is on all minutes.

E 244/17
CHAIR
THAT the Executive thank Paht Satjipanon for his service in 2017.
Carried with acclamation

E 245/17
O’HANLON/P. JONES
THAT correspondence 64/17 be rescinded.
Carried Abstention: PEO

Note: 64/17 was the Notice of Nominations for the 2018 AUSA Executive.

Other Items

Welfare Committee

E 246/17
BUTTERFIELD/BRADLEY
THAT the minutes of the Welfare Committee meeting held on 31 May 2017 be received and noted.
Carried U
E 247/17
BUTTERFIELD/P. JONES
THAT the minutes of the Welfare Committee meeting held on 22 June 2017 be received and noted.
Carried U

E 248/17
BUTTERFIELD/BRADLEY
THAT the minutes of the Welfare Committee meeting held on 10 July 2017 be received and noted.
Carried U

Closure
Additional comments or further updates from Executive

Meeting Closed at: 11.15pm
Next Meeting: 6pm on Monday, 24 July 2017

Signed as a true and correct record

Will Matthews, President, CHAIR