## Content

### Administrative Duties

**Present:**
- President (Chair), AVP, Treasurer, MSO (Rikirangi-Thomas), CAO, Grafton Rep, ISO, PEO, QRO, SF Chair, Tamaki Rep, WRO (2)

**Apologies:**
- MO, EVP, CSO (leave request for rest of year)

**Absent:**
- WVP, PISO

**In Attendance:**
- Murray Upton (AUSA CEO), Melissa Castelino & Noelle Dumo (2017 WROs)

**Leave:**

*E 503/16*

CHAIR

THAT the MO be granted leave from this meeting as she is attending her mother’s birthday.

Carried U

*E 504/16*

CHAIR

THAT the WRO (Gorasia) be granted leave for the rest of the year (Excluding tonight) as she will be in India.

Carried U

*E 505/16*

CHAIR

THAT the EVP be granted leave for the rest of this year as she has work training.

Carried U

### Declarations of Interest

Health and Safety
### Correspondence

*Tabled*

**CHAIR**

THAT the correspondence 91/16 to 92/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

### Major Items and Decision Making

**DRAFT Strategic Planning Outcomes**

*E 506/16*

**CHAIR**

THAT the Draft Vision, Mission and Priorities be accepted and the President and CEO be tasked with developing the plan to completion for approval by the EXEC before COB 2016.

*Carried U*

### Regular Items

**President’s Report**

*Tabled*

**CHAIR**

THAT the President’s Report be received and noted.

**Officer Reports**

*Tabled*

**GLEDHILL/**

THAT the AVP’s Report be received and noted.

*Tabled*

**JONES/**

THAT the WVP’s Report be received and noted.

*Tabled*

**CUTFIELD/**

THAT the Treasurer’s Report be received and noted.

**General Manager’s Report**

*Tabled*

**CHAIR**

THAT the General Manager’s Report be received and noted.

**Portfolio Reports**

**Financial Update**

- Basic update on the financial position

**Minutes of Previous Meeting and Action Points**

*Tabled*

**CHAIR**

THAT the Minutes of the Executive meeting held on 31 October 2016 be received and adopted as a true and correct record.
Action Points Arising from
- AVP to investigate motion for reviewed campaign rules at the start of this year

Executive Reports

_E 507/16_
MAHARAJ/O’HANLON
THAT the CAO Annual Report be received and noted.
_Carried U_

_Tabled_
JUNG/
THAT the SFC Annual Report be received and noted.

_E 508/16_
WANG/GORASIA
THAT the ISO Annual Report be received and noted.
_Carried U_

_E 509/16_
GORASIA/MAHARAJ
THAT the WRO (Gorasia) Annual Report be received and noted.
_Carried U_

_E 510/16_
O’HANLON/ROMSDAL
THAT the Grafton Rep Annual Report be received and noted.
_Carried U_

_E 511/16_
ROMSDAL/WANG
THAT the QRO Annual Report be received and noted.
_Carried U_

Other Items

NZUSA Conference and Presidency

-The Executive to discuss the candidate for the NZUSA Presidency

EVP

_E 512/16_
CHAIR
THAT the Executive congratulate the EVP on her incredible work on the archives and the John Weeks Trust.
_Carried U with acclamation_

8.03pm – The Grafton Rep left the meeting.
8.04pm – The Tamaki Rep left the meeting.
Closure

Meeting Closed at: 8.06pm

Next Meeting: 6pm on Monday, 28 November 2016

Signed as a true and correct record

Will Matthews, President, CHAIR