EXECUTIVE MEETING MINUTES
– Monday 25th July 2016 in Old Student Job Search Offices –
Meeting Opened: 6.00pm

Administrative Duties

<table>
<thead>
<tr>
<th>Present</th>
<th>President (Chair), EVP, WVP, Treasurer, MSO (Rikirangi-Thomas), CAO, CSO, Grafton Rep, ISO, PEO, SF Chair, Tamaki Rep, WRO (Qiu).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apologies</td>
<td>MO, CSO (leave granted 4 July), WRO (Gorasia), AVP, QRO, GM</td>
</tr>
<tr>
<td>Absent</td>
<td></td>
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<tr>
<td>In Attendance</td>
<td>Sebastian Hartley</td>
</tr>
<tr>
<td>Leave</td>
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</table>
| E 340/16 | CHAIR
THAT the MO be granted leave from this meeting as she is has an urgent assignment to complete as she didn’t have the resources while she was away.
Carried U |
| E 341/16 | CHAIR
THAT the WRO (Gorasia) be granted leave from this meeting as she is unwell.
Carried U |
| E 342/16 | CHAIR
THAT the AVP be granted leave from this meeting as she is unwell.
Carried U |
| E 343/16 | CHAIR
THAT the QRO be granted leave from this meeting as she is unwell.
Carried U |

Declarations of Interest
None
Correspondence

E 344/16
CHAIR
THAT the correspondence 56/16 to 58/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried U

Major Items and Decision Making

6.10pm – The WVP left the meeting
6.13pm – The WVP returned.

Coalition for More Homes
- Executive to consider proposal from Generation Zero to sign onto and endorse Coalition for More Homes Campaign

E 345/16
CHAIR
THAT the AUSA Executive endorses the Coalition for More Homes and signs the MoU.
Carried
Abstention: WVP, ISO

Returning Officer

E 346/16
CHAIR
THAT Bob Lack be appointed as the Returning Officer for the election of the 2017 Executive.
Carried U

6.16pm – The MSO left the meeting
6.18pm – The MSO returned.

95bFM Memorandum of Understanding
-Executive to discuss draft MoU and approve for signing.

E 347/16
CHAIR
THAT the Executive accepts and adopts the 2016 Memorandum of Understanding between AUSA and 95bFM
Carried U

Regular Items

President’s Report

E 348/16
CHAIR
THAT the President’s Report be received and noted.
Carried U
NOTE: Hours to be posted online

### Officer Reports

*Tabbed*

GLEDHILL/
THAT the AVP’s Report be received and noted.

_E 349/16_
JONES/BURNETT
THAT the WVP’s Report be received and noted.
*Carried U*

### General Manager’s Report

*Tabbed*

CHAIR
THAT the General Manager’s Report be received and noted.

### Minutes of Previous Meeting and Action Points

_E 350/16_
CHAIR
THAT the Minutes of the Executive meeting held on 18 July 2016 be received and adopted as a true and correct record.
*Carried U*

**Action Points Arising from 30 May**
- MO to follow up on Procurement Policy – _To be addressed at Policy Committee meeting_
- MO to update Staff Management Policy – _To be addressed at Policy Committee meeting_
- MO to update Policy Committee minutes and update review date on Events Volunteers Policy – _To be addressed at Policy Committee meeting_

**Action Points Arising from 7 June**
- President to talk to Julia about Clubs being told not to go through Student Forum – _Still to be done_

**Action Points Arising from 20 June**
- EAO to send rally photos through to President – _EAO lapsed_
- EAO to send details about 350 fundraiser to AVP – _EAO lapsed_

**Action Points Arising from 18 July**
- Everyone who hasn’t already, check job descriptions - _Done_
- President to get more information about Unitary Plan - _Done_
- President to email NZUSA to follow up on response – _Still to be done_
- PEO to follow up on UN Event – _Still to be done_
- President to produce policy re: Officers spending AUSA’s money – _Still to be done_
- AVP and SF Chair to talk about SF time – _Done_

**Action Points Arising from this meeting**
- Financial Report to be repeated after each Finance Committee meeting
- EAO – next steps

6.48pm the CSO left the meeting.
### Other Items

**Register of Interest**
- Register of Interest to be updated by Executive

**TSA Rooms Relocation**
- Information and call for help

### Closure

**Meeting Closed at:**  7.11pm

**Next Meeting:**  6pm on Monday, 1 August 2016 in the Old Student Job Search Offices

Signed as a true and correct record

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Will Matthews, President CHAIR