EXECUTIVE MEETING MINUTES

6.07pm – Monday 3 April 2017 in Old Student Job Search Offices – 34 Princes Street, Auckland

Content

Administrative Duties

Present
President (Chair), EVP, WVP, Treasurer, MSO, CAO, CSO, EAO, Grafton Rep, ISO, PEO, PISO, QRO (arrived 7.05pm), SEO, WRO.

Apologies
QRO, Tamaki Rep, MO

Absent
MO

In Attendance
Jonathan Gee, Alistair Shaw (NZUSA)

Leave

E 81/17
CHAIR
THAT the QRO be granted leave from this meeting as she has a Science Computer test on at the same time.
Carried U

E 82/17
CHAIR
THAT the Tamaki Rep be granted leave from this meeting as she has work from 4-10.30pm.
Carried U

E 83/17
CHAIR
THAT the MO be granted leave from this meeting as she is studying.

Lost
For: MSO
Against: Grafton Rep, EVP, ISO, SEO, PEO, WVP, WRO, CAO, Treasurer, CSO, EAO
Abstention: PISO

Declarations of Interest

Health and Safety
Correspondence

*Tabled*

**CHAIR**

THAT the correspondence 26/17 to 29/17 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

Visitors Business: NZUSA

6.14pm – Jonathan Gee gave a presentation about NZUSA.
6.30pm – Jonathan Gee left the meeting
6.30pm – Dr Alistair Shaw finished the presentation.
7.00pm – Dr Alistair Shaw left the meeting.
7.05pm – The WRO (Dumo) left the meeting.
7.05pm – The QRO arrived.

Major Items and Decision Making

Autumn General Meeting Minutes

*Tabled*

**CHAIR**

THAT the minutes of the Autumn General Meeting held on 29 March 2017 be received and the recommendations therein adopted.

Creation of AUSA Environmental Committee

**AUSA Vehicle**

*E 84/17*

**CHAIR**

THAT Executive authorise the sale of the current AUSA vehicle.

*Carried U*

*E 85/17*

**CHAIR**

THAT the AUSA Executive approve the purchase of a more appropriate car, to be purchased for no more than $7500 with $500 contingency.

*Carried For: CSO, Treasurer, MSO, PISO, CAO, WRO, QRO, SEO, Grafton Rep*  
*Against: EVP, EAO, WVP, ISO*

Regular Items

President’s Report

*E 86/17*

**CHAIR**

THAT the President’s Report be received and noted.

*Carried U*

Officer Reports

*E 87/17*

**BRADLEY/CUSACK**

THAT the Treasurer’s Report be received and noted.

*Carried U*
Portfolio Reports

Annual Plans

E 88/17
HENG/BRADLEY
THAT the ISO’s Annual Plan be received and noted pending minor corrections.
Carried U

E 89/17
CASTELINO/WATTERS
THAT the WROs’ Annual Plan be received and noted.
Carried U

E 90/17
SATJIPANON/BUTTERFIELD
THAT the EAO’s Annual Plan be received and noted.
Carried U

E 91/17
FRANCIS/JONES
THAT the QRO’s Annual Plan be received and noted pending minor corrections.
Carried U

E 92/17
CUSACK/HENG
THAT the PEO’s Annual Plan be received and noted.
Carried U

E 93/17
JONES/FRANCIS
THAT the SEO’s Annual Plan be received and noted.
Carried U

E 94/17
O’HANLON/LUI
THAT the Grafton Rep’s Annual Plan be received and noted.
Carried U

E 95/17
CHAIR
THAT the AUSA Officers’ Annual Plan be received and noted.
Carried U

E 96/17
WU/O’HANLON
THAT the CSO’s Annual Plan be received and noted.
Carried U

Financial Update

- Basic update on the financial position
Minutes of Previous Meeting and Action Points

E 97/17
CHAIR
THAT the Minutes of the Executive meeting held on 27 March 2017 be received and adopted as a true and correct record pending corrections.
Carried U

Action Points Arising from 23 January 2017
• Will to get NZUSA programme - Done

Action Points Arising from 13 March 2017
• QRO needs new key
• Change Ecofest week, and send new calendar to Exec

Action Points Arising from 20 March 2017:
  - Need to input Epsom sheets too.
  - Membership count.
  - Meeting about salaries before next Exec meeting.
  - Send new events calendar to Exec, including AGMs and new dates for Ecofest.
  - Craccum to provide a budget ahead of next meeting about $5,000 resource pool plans (noting preference for $1,000 expenditure).
  - Note budget changes.
  - Note that reasons for preliminary budget decision needs to be clearly recorded and passed to next Exec.
  - NTM and Will to have conversation about Kaupapa funding.
  - Exec 2016 to be informed of Murray.

Other Items

Welfare Committee

E 98/17
BUTTERFIELD/PALAIRET
THAT the minutes of the Welfare Committee meeting held on 31 March 2017 be received and noted.
Carried U

Committees

Note: At the next Exec meeting a number of appointments will be made to policies.

E 99/17
CHAIR
THAT Sarah Butterfield be appointed temporarily as Chair to the C & E Committee until 10 April 2017.
Carried U

E 100/17
THAT Will Matthews be appointed temporarily as Chair of the AUSA’s Policy Committee.
Carried U
**Closure**

*Additional comments or further updates form Executive*

*E 101/17*

CHAIR

THAT AUSA Executive wish the Grafton Rep a Happy Birthday for the weekend.

*Carried with acclamation*

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**Action Points Arising From This Meeting:**

- Will to check on leave policy for AGM with Darien
- Policy Committee for Environmental Committee, and new Policy Committee procedures
- Reformat Annual plans to make “on brand”
- Get CAO’s Annual Plan on next week’s agenda
- President to include Fincom minutes in next meeting
- Need MO/Tamaki Annual Plans

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**Meeting Closed at:** 8.50pm

**Date of Next Meeting:** 6pm on Monday, 10 April

**Signed as a true and correct record**

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Will Matthews, President, CHAIR