EXECUTIVE MEETING MINUTES

5.30pm – Monday 8 August 2016 in Meeting Room 1 –

4 Alfred Street, Auckland

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<td><strong>Administrative Duties</strong></td>
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## Major Items and Decision Making

5.35pm – The Tamaki Rep arrived

### Bar Trust
- To confirm the appointments to the Bar Trust

_E 369/16_
CUTFIELD/QIU
THAT the Common Seal be affixed to the Bar Trust Deed of Trustees.
Carried U

- To confirm the Deed of Transfer in regards to Toasted assets being moved to the Bar Trust.

_E 370/16_
CUTFIELD/QIU
THAT the Common Seal be affixed to the Deed of Transfer from AUSA to the Bar Trust.
Carried U

## Regular Items

### President’s Report

_E 371/16_
CHAIR
THAT the President’s Report be received and noted.
Carried U

### Officer Reports

_E 372/16_
GLEDHILL/CROFT
THAT the AVP’s Report be received and noted.
Carried U

5.48pm – The MSO arrived

_E 373/16_
JONES/MAHARAJ
THAT the WVP’s Report be received and noted.
Carried U

### General Manager’s Report

_Tabled as General Manager is on leave._
CHAIR
THAT the General Manager’s Report be received and noted.

5.59pm – The CSO arrived

### Portfolio Reports – Reports heard from QRO, WROs, MSO, ISO, Grafton Rep, CAO & Tamaki Rep
Financial Update
- Basic update on the financial position – Tabled until after Finance Committee meeting.

Minutes of Previous Meeting and Action Points

E 374/16
CHAIR
THAT the Minutes of the Executive meeting held on 1 August 2016 be received and adopted as a true and correct record.

Action Points Arising from 7 June
- President to talk to Julia about Clubs being told not to go through Student Forum – Still to be done

Other Items

6.03pm – The SF Chair arrived
6.03pm – The PEO arrived
6.04pm – The PEO left the meeting
6.04pm – The PEO returned
6.06pm – The AVP left the meeting
6.06pm – The CAO left the meeting

Governance Training
- Discussion on the progress report on Governance Training – Resolved to have a full discussion at the next Executive by consensus.

Leave Request
- Leave request as away from Auckland

E 375/16
CHAIR
THAT the AVP be granted leave from the Executive meeting to be held on 15 August 2016 as she will be away visiting family.
Carried U

Clubs & Events Committee
- Noting of minutes

E 376/16
GORASIA/JUNG
THAT the Minutes of the Clubs & Events Committee meeting held on 29 July 2016 be received and noted pending minor corrections.
Carried U

Kate Magazine Submissions
- Discussion on submissions – WROs solicited assistance from Executive member in finding content for the magazine. Various Executives offered to provide content or ask others to provide content.
<table>
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<tr>
<th><strong>Student Forum Reform Sub-Committee</strong></th>
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<td>- The Student Forum serves an important role in bridging the executive and the rest of the membership. However, I think the current Student Forum model isn't the most effective in achieving this objective, and a sub-committee would be useful to explore alternative ways of doing this.</td>
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**E 377/16**  
JUNG/BUTTERFIELD  
THAT a Student Forum Reform Sub-Committee be formed to open discussions about reforming Student Forum and the role of the Student Forum Chair.  
*Carried U*

### Closure

**Meeting Closed at:** 6.28pm  
**Next meeting:** 6pm on Monday, 15 August 2016 in the Old Student Job Search  
**Signed as a true and correct record**

.................................  
**Will Matthews, President, CHAIR**